

Sun Communications Express

First Time Login

1. Click Change Password
2. Enter Information as required.

UserName:
Password:

[Change Password](#)
[Titan Mail Help](#)

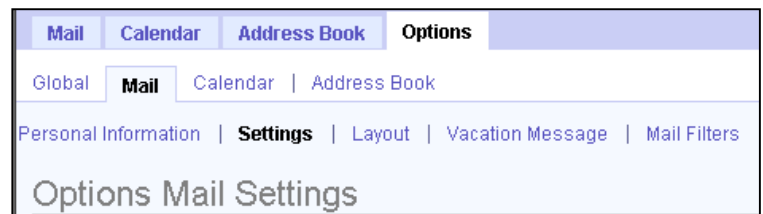


- **Username:** first five letters of last name, first letter of first name, last two digits of Student ID; **Example:** Susan Johnson- johnss12
- **Current password:** Student ID Number
- **New Password:** New passwords must be at least 6 characters long and can not be a dictionary word.
- **Verify Password:** Retype New password

3. Click Submit Query

Forward Email

1. Click Options Tab
2. Click Mail Tab
3. Click Settings Tab
4. Scroll Down to Mail Forwarding
5. Check Enable forwarding
6. Check Do not leave copy on server
7. Enter The forwarding email address
8. Click Add
9. Click Save
10. Click Log Out



Mail Forwarding

Enable forwarding
 Do not leave copy on server

Email Address:
Separate multiple email addresses with a comma.

Mail Forwarding list: